

**FHI360**

**THE SCIENCE OF IMPROVING LIVES**

**REQUEST FOR QUOTATION (SUPPLY OF MOTOR VEHICLES)**

**BACKGROUND**

With funding from the Global Fund, Family Health International (FHI360) is collaborating with Achieving Health Nigeria Initiative (AHNi) to support the government of Nigeria to enhance sustained cross-sectional integration of HIV/AIDS services by building Nigeria’s capacity to deliver sustainable high quality, comprehensive, prevention, treatment, care and related services in Nigeria.

FHI360/AHNi is inviting qualified and interested companies to submit sealed quotations for the supply of the following:

<b>LOT NUMBER</b>	<b>DESCRIPTION OF GOODS</b>	<b>QUANTITY</b>	<b>DELIVERY LOCATION</b>
1	<b>4WD Vehicle (Double Cabin Pickup)</b> <b>Specification:</b> 4WD pickup truck, double cabin, Fabric Se at D/C, 2.5L, MT(Petrol), A/C , ABS, Auto Transmission	16	ABUJA
2	<b>4×4 SUV Vehicle</b> <b>Specification:</b> 4 doors, 2.0L (Petrol) , Auto Transmission, AC/Radio, CD Player, manual window winding. Fabric Seat A/C, ABS, Auto Transmission	2	
3	<b>Bus/Van</b> <b>Specification:</b> 14-16 Seater, 2.4Liter(Petrol), Auto Transmission, AC/Radio, C D Player, manual window winding	6	

**SELECTION CRITERIA (Skill, Abilities and Qualification)**

Please read this section carefully and be sure that all requested information is included in your submission. Evaluators will not make assumption and or draw inference regarding missing or incomplete information. Note that the submission of incomplete information could result in the rejection of bids

***The Minimum Eligibility requirement are as follows:***

- (1) *Cover Page*
- (2) *Company Profile; registered address, functional email and telephone numbers and point of contact for the company;*
- (3) *Evidence of legal registration document of the company (including CAC: FORM CO7, FORM CO2 etc);*
- (4) *Tax Clearance Certificate for 2014, 2015 and 2016*
- (5) *Approved Partnership, Dealership or distributorship certificate as applicable*
- (6) *Evidence of Financial Capability (Audited Accounts for the last 3 years and Bank Reference Letter)*
- (7) *Evidence of possession of experience in similar Jobs: Bidders must provide copy(ies) of Job Order and proof of delivery*
- (8) *Reference letter(s) from an organization of similar award in size, scope and complexity within the last 5 years attesting to Satisfactory Performance*
- (9) *Cost/quotation to the delivery location*

***In addition to cost, kindly indicate clearly, the following commercial conditions in your quotation:***

- (1) *Payment Terms*
- (2) *Delivery Time*
- (3) *Quotation Validity*
- (4) *Warranty terms*

**SUBMISSION PROCEDURE:**

*Financial (Cost Quotation) and Technical Bid (all other required documentations) must be in separate envelop and titled "RFQ 2017/RFQ/AHNI01- Supply Project Vehicle". Completed RFQ/tender document must be submitted to "The Procurement Committee, AHNI, Abuja, Nigeria " and signed by the authorized representative of the bidding company and deliver on or before 5:00pm, Thursday 20<sup>th</sup>April, 2017 to the following address:*

**Achieving Health Nigeria Initiative (AHNI),  
3<sup>rd</sup> Floor, Coscharis Plaza,  
Plot 107, Faskari Street, Area 3, Garki,  
Abuja, Nigeria**

For Clarification on any aspect of this RFQ, please send an email reflecting the RFQ Number to [eoiprocurement@ahnigeria.org](mailto:eoiprocurement@ahnigeria.org) **(E.g. Request for Clarification – RFQ 2017/RFQ/AHNI01**

This procurement is funded by the Global Fund and is subjected to the applicable rules and regulations of Global Funded awards. AHNI is Value Added Tax (VAT) exempted, but charges WHT (Withholding Tax) in compliance with relevant Nigeria TAX Laws

**RFQ COMPANY'S GUARANTEE**

All information submitted in connection with this Tender notice is valid for 60 days from the RFQ due date. This include but not limited to cost, pricing, terms and conditions, service level and all other information.

**RIGHT TO SELECT OR REJECT**

AHNI reserves the right to select and negotiate with those company it deems in its sole discretion to be qualified for competitive bid and to terminate negotiation without incurring any liability. Issuance of Bid Document does not constitute a commitment by AHNI to award a contract.